

# Woodstock Historic District Commission

## Regular Meeting

March 28, 2011

## Draft Minutes

1. Call to Order. A regular meeting was called to order by Chairman Gail White at approximately 8:07 PM. Present with Gail were regular members Lyn Smith and Dan Atwood, and alternate members Christine Lessig and Earl Manz.

2. Designation of Alternates. Christine and Earl were appointed voting members for this meeting.

3. Review of Minutes.

a) February 28, 2011: Lyn moved approval as presented, Earl seconded, all voted in favor; motion passed.

b) November 22, 2010: Dan moved approval with the following corrections noted by Christine:

In 4, "tables" should be "tabled".

In 7c, "Selectman" should be "Selectmen".

In 8a, "in" should be "is".

Earl seconded, all voted in favor; motion passed.

4. Public Comment. No guests were present, thus no comments from the public were made.

5. Old Business

a) Compliance Issues

i. The Town – Gail spoke with Carolyn Derrico in the Selectmen's Office, who indicated that a representative of the Town would be present for the Commission's next meeting to discuss the application relating to the recently installed fencing on the Town Common by Woodstock Academy.

ii. Gail will reach out once again to Mr. Heckler concerning the required Certificate of Appropriateness application.

b) Design Guidelines - subcommittee will likely be meeting during the week of April 11.

c) Other:

i. Budget Update - Gail has submitted this.

ii. Possible Grant Opportunities – Dan is exploring the possibility of securing grants from CT Trust and/or Connecticut Commission on Culture and Tourism and will report further on this topic at a future meeting.

iii. Alternate Member – We still have one opening; suggestions for possible candidates are welcome.

iv. Updated List of Property Owners in the Woodstock Hill Historic District – Christine is working on this.

7. New Business

a) Annual Letter to Residents – Gail is working on this. A discussion ensued concerning the timing, purpose, and content of a possible get-together with Historic District residents. One possible date under consideration for this is Sunday, September 25, 2011.

b) Other:

i. The Commission will be reviewing an application from the Town for the installation of ground-mounted solar panels.

ii. The Atwoods will be submitting an application for some changes to their recently purchased home on 493 Route 169.

iii. Dan moved approval of payment of \$15.00 membership dues for National Trust for Historic Preservation, Christine seconded, all voted in favor; motion passed.

iv. The Commission discussed the completion and submission as a Commission of the Planning and Zoning Commission's Plan of Conservation and Development Survey. Gail will work on a first draft of this for discussion at the Commission's regular April meeting.

8. Upon motion made by Dan, seconded by Earl, the Commission voted unanimously to adjourn the meeting at 9:11 PM.

Respectfully submitted, Dan Atwood, Secretary

These minutes may be published, but they are not approved by the Commission until the next meeting.