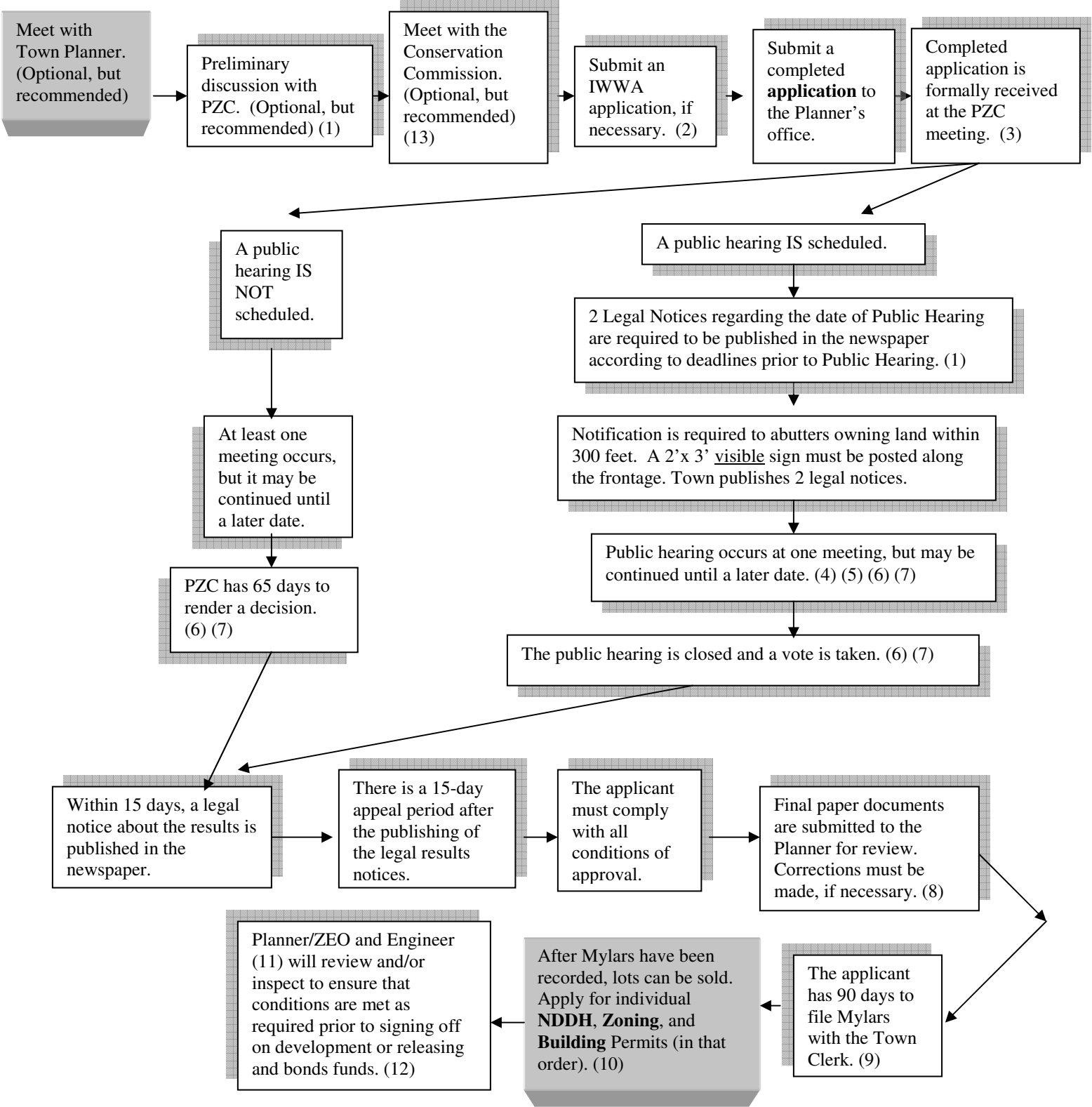


Subdivision Application Time Line

As reviewed by the Planning & Zoning Commission

Please note: PZC holds regular meetings on the third Thursday of each month. Your complete application must be submitted by Wednesday in the week prior to the meeting.

This list is meant to be a guide for the PZC application process. You still may need other applicable local, state, or municipal permits.



Notes

- (1) The public is invited to participate in a site walk, if one has been scheduled.
- (2) An IWWA application must be submitted prior to or on the same day as a Subdivision application before PZC.
- (3) The “date of receipt” is deemed to be the earlier of (i) the day of the next regularly scheduled meeting of PZC after the day the application is submitted; or (ii) 35 days after the application is submitted.
- (4) Public Hearing must commence within 65 days after original receipt by PZC, and must be completed within 35 days.
- (5) If a hearing is held, the decision is rendered within 65 days after the completion of the hearing. If hearing is not held, the decision is rendered within 65 days after the “date of receipt.”
- (6) The applicant may consent to extend the time frame for any of the steps, but the total of all extensions together cannot exceed 65 days.
- (7) A special extension of time may apply if an IWWA decision is pending for same project. The decision must be made by the later of 1) the normal time period of time allowed under the zoning or planning statutes, including any extension granted by the applicant; or 2) 35 days after the IWWA decision.
- (8) Final documents include, but are not limited to, final subdivision plans, easements, etc.
- (9) Two 90-day extensions are possible with permission from PZC.
- (10) Note: There is a 5-year period to do public improvements, although extensions (requiring PZC approval) are allowed.
- (11) If necessary, developer must schedule inspections with the Town Engineer.
- (12) There is a process for release of bond money. Speak to Planner for details.
- (13) The Conservation Commission is advisory to PZC.