

**INLAND WETLANDS & WATERCOURSES AGENCY
REGULAR MEETING
MONDAY, JANUARY 8, 2018 – 7:00 P.M.
WOODSTOCK TOWN HALL – MEETING ROOM B**

MINUTES

- I. Call to Order** – Meeting was called to order by Chair Mark Parker at 7:25 p.m.
- II. Roll Call** – Woody Durst, William Rewinski, Carl Knittel, Marla Butts, Mark Parker, Terry Bellman (Wetland’s Agent), Tina Lajoie (Assistant).
Absent: Diane Wolff
- III. Appointment of Alternates** – None
- IV. Action on Minutes of Previous Meeting – December 4, 2017**
Motion by M. Butts to approve as written, seconded by William Rewinski. Motion carried unanimously.
- V. New Business**
- 1. Town of Thompson, notice of subdivision within 500 feet, Route 197 & Donovan Drive**
M. Butts (Thompson Wetlands Agent) took a moment to explain her understanding of the application. Donovan Drive is a dead end road, subdivision approved back in 2004-2005 and never was built and it expired. It was subsequently timber harvested and the new builder has an option to purchase and would like to build exactly as it was approved and originally designed.
- 2. E-mail from Jean Pillo re: Sanitation of watersheds, manure storage**
T. Lajoie reports that Ms. Pillo is coming in to meet with staff (Terry, Delia & Tina) to discuss her findings and her recommendations on regulation amendments to ensure consistency throughout the different regulatory agencies. Lajoie will update at the next meeting. There is discussion on jurisdiction. It is discussed that because of the agricultural exemption in the wetland’s regulations, IWWA can certainly educate and recommend to applicants that submit for some type of farming building that the location should be away from any wetland or watercourse for manure storage. But they technically would not be able to enforce such a requirement.
- 3. E-mail from Jean Pillo re: Drinking water supply watersheds**
It is confirmed that the notification to DPH is a requirement with any application that comes before the Agency and this requirement is verified by staff when an application is received in office and is accepted as complete. Proof of mailing is contained in the file. According to M. Butts, the water companies (Southbridge, Windham and Putnam) should have their maps filed on the land records for each town in order for this requirement to be legal. The intent is to protect the water and very important and therefore is something that will be continued for each application despite the lack of filing of these maps.
- VI. Old Business**
- 1. Memorandum drafted to Board of Selectmen re: Support for ECCD for review**
Review of letter drafted by T. Lajoie to submit with IWWA budget. One change proposed by B. Rewinski: “We believe the services that are provided by ECCD are valuable to our future mission and goals...” Remove the word “future”. Change the date. It is noted that Town of Thompson does give

\$1,000 per year but does not benefit from their services the way the Town of Woodstock does. Woodstock has not given any financial support and the Agency believes it is important to request.

MOTION BY B. REWINSKI TO SUBMIT THIS LETTER TO THE BOS, WITH ONE CORRECTION, FOR THE SUPPORT OF THE ECCD FOR THE UPCOMING BUDGET CYCLE. SECONDED BY M. BUTTS. MOTION CARRIED UNANIMOUSLY.

IWWA will be looking for feedback from BOS as to whether it should be a line item in their budget or the Board of Selectmen's budget.

VII. Wetlands Agent Activity Report

1. Letter to Susan Ditzel-Nash re: 81 Crooked Trail Ext. A letter was sent by Tina/Terry explaining the rules and regulations and when a permit would be required. The property owner did come in to discuss and asked for a "use permitted as of right" determination to remove some of the leaves annually that build up on the shoreline and the deposition of sand material on the beach. Highlighted area on the map shows a 20'x10' area on the waterfront. Tina/Terry visited the site a few months' back and could not verify the original complaint. There was a small backhoe on site. After reviewing, the Agency could not grant this approval under the provisions of Section 4 of the regulations (Permitted Use as of Right and Non-regulated uses). It could not be approved as an Agent sign-off since the work being proposed is in a wetland/watercourse area. A decision was made to receive the application for consideration and request the additional required information for the next meeting so that it could be reviewed and approved as a full application/permit granted by the Agency. Applicant will need a better drawing showing the area with specific details on removal and deposition of material. Lajoie will follow-up with applicant. Fee was already paid.

MOTION BY M. BUTTS TO RECEIVE FOR CONSIDERATION APPLICATION #01-18-01, WITH A REQUEST THAT APPLICANT SUBMIT A MORE DETAILED PLAN SHOWING THE SPECIFIC LOCATIONS ON A SCALED DRAWING OF THE AREA TO HAVE MATERIAL TO BE REMOVED FROM THE WATERBODY, THE LOCATION OF THE 4 CUBIC YARDS OF SAND TO BE PLACED AND WHERE THE EXCAVATED MATERIAL FROM THE LAKE IS TO BE PLACED ON THE GARDENS. SECONDED BY W. DURST. MOTION CARRIED UNANIMOUSLY.

2. Dan Berk, Perrin Road – Renewal of permit by T. Bellman for the agricultural pond that is nine years old and the five year extension was granted to total 14 years.

VIII. Citizen's Comments/other topics

1. The Habitat, Fall 2017 Newsletter

2. There was a discussion on how to attract new members to the Agency. Town Ordinance allows for seven full members and three alternates. Lajoie will follow-up and try and encourage volunteers. Maybe BOS can place an ad in the newspaper. There is a request for a copy of the Town Ordinance for all members and Bylaws for the next meeting.

November 5, 2018 meeting date will be cancelled due to elections, per Town Clerk. If a special meeting is necessary at that time, Lajoie will follow-up and submit necessary paperwork.

3. Legal ad for Stonebridge Press - invoice due, \$44.10

4. M. Butts comments that the regulations should be reviewed for items that are out of date.

She recommends a subcommittee to go through and identify these items. The last review and modification was led by John Filchak, NECCOG and based on the state model. T. Lajoie will get information for the next meeting on whether this can be done again and if there will be a charge to do so.

IX. Adjournment

**MOTION TO ADJOURN BY M. BUTTS, SECONDED BY C. KNITTEL AT 08:38 P.M.
MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Tina M. Lajoie, IWWA Clerk

Inland Wetlands & Watercourses Agency