

**INLAND WETLANDS & WATERCOURSES AGENCY
REGULAR MEETING
MONDAY, FEBRUARY 5, 2018 – 7:00 P.M.
WOODSTOCK TOWN HALL – MEETING ROOM B**

MINUTES

- I. Call to Order** – Meeting was called to order by Chair Mark Parker at 7:05 p.m.
- II. Roll Call** – Diane Wolff, Mark Parker, Marla Butts, Carl Knittel, William Rewinski, Woody Durst, Michael Thienel, Terry Bellman (Wetland’s Agent), Tina Lajoie (Assistant).
- III. Appointment of Alternates** – None
- IV. Action on Minutes of Previous Meeting – January 8, 2018**
Motion by M. Butts to approve minutes as written, seconded by C. Knittel. Motion carried. (D. Wolff and M. Thienel abstain.)
- V. Organizational Meeting**
a. Election of Officers
Motion by Carl Knittel to nominate and continue with the current slate of officers for 2018-2019 calendar year, seconded by W. Durst. Motion carried. (M. Thienel abstains).
Officers are as follows: Mark Parker, Chairman; Diane Wolff, Vice Chairman; Marla Butts, Secretary.

Motion by M. Butts to move Item VI. Old Business a. before item b. Review of By-laws, seconded by W. Rewinski. Motion carried unanimously.
- VI. Old Business**
a. #01-18-01 Susan Nash-Ditzel, 81 Crooked Trail Ext. – Removal of accumulated leaves on shoreline and placing sand in beach area
Complete application was submitted for review along with site plan. Review from last month: IWWA requested better drawing showing area with specific details on removal and deposition of material. Susan Ditzel-Nash is present to answer any questions. Details are provided by property owner on beach area and where material will be placed in garden beds. Plan shows dock and swimming area. Dock is not permanently installed. Property owner acquired property about 7 years ago and a new dock was put in. M Butts asks for the application to be amended to include the dock so everything can be covered by this permit and maintenance of the dock can also be completed. There was clarification on the neighbors and original complaint which was the removal of vegetation that separates the lots and provides a little privacy between beach areas. At the time of the town staff inspection, there was a question of work being done without permits on the shoreline which initiated follow-up with IWWA and contact with the property owner.
Motion by M. Butts to approve App #01-18-01, as applied for and including the removal of accumulated leaves from the shoreline, placing of sand in beach area outside of the water as well as maintenance of the dock that was rebuilt a number of years ago. Maximum amount of sand to be placed at one time would be 4 cubic yards of washed sand. Seconded by W. Rewinski. Motion carried unanimously.
Correction of name for applicant is Susan Nash-Ditzel. Record reflects correction.

V. Organizational Meeting (continued)

b. Review of by-laws

M. Butts requesting a copy of the town ordinance for IWWA. Following are the proposed changes for by-laws:

8. Meetings.

a. "Regular meeting shall be held on the first Monday of each month at 7:00 p.m. in the Town Hall, unless otherwise scheduled by the Agency, and the agenda shall be filed in the office of the Town Clerk not less than 24 hours before any such meeting. If at any time a regular meeting falls on a holiday, such regular meeting shall be held on the next Monday. The annual schedule of upcoming meetings will be decided at the November regular meeting."

c. "The notice of a meeting other than a regular meeting shall specify the purpose of such a meeting and no other business shall be considered. The IWWA Clerk, in consultation with the Chair, shall give notice of the special meeting not less than 24 hours in advance of such meeting by filing in the office of the Town Clerk the agenda which shall include the time and place of the meeting."

g. "The Chair may, at his or her own discretion or upon written request of three or more members of the Agency, cancel the meeting."

VII. New Business

a. Steve & Karen Broderick, Crystal Pond Rd – Notification of Timber Harvest

The timber harvest application from the State of CT was submitted. IWWA had revised the form several years ago which allows for additional information. IWWA asks for T. Lajoie to notify them of the required form for future applications. The property is on the Eastford line but the disturbance is actually in Woodstock. The cutting appears to be away from the wetlands and the harvesting is 12 acres. Parcel totals 43 acres, with 14.3 in Woodstock. The wetland's crossing is on the northern end of property, Woodstock side. Form does not have start or end date. Agency would ask T. Lajoie to reach out to the forester for future applications to make sure they are using the proper form. There is a discussion on information and legal requirements of this notification. Michael Bartlett is the applicant and T. Bellman offered to contact him to get the additional information. M. Parker will speak with Darcy Winther to find out if other towns are using different forms, etc. It was finally decided that the information was adequate to vote on. **Motion by D. Wolff to approve notification of timber harvest as a use as of right with T. Bellman getting clarification on the amount of harvest in Woodstock and the date of completion. Seconded by C. Knittel. Motion carried. M. Butts opposed.**

VIII. Wetlands Agent Activity Report

T. Bellman granted one approval for a new home and septic system on Loyola Road for Erica Kesselman, submitted by Bruce Woodis. Plan showed adequate E&S controls and no activity in a wetland or watercourse but there is disturbance in the upland review area/buffer. Very sloped property however E&S controls will protect lake from any run off.

IX. Citizen's Comments/other topics

a. CT Federation of Planning & Zoning Agencies Newsletter, Winter 2018

b. Letter from DEEP dated 01/25/18 re: General Permit for Painter Pond Dam

c. Legal ad for Stonebridge Press - invoice due, \$44.10

d. CT Association of Wetland Scientists 2018 Annual Meeting and Environmental Conference, March 8, 2018, Four Points Sheraton, Meriden, CT.

Let T. Lajoie know if anyone is interested in going so she can sign you up.

T. Lajoie provided a copy of what was submitted to BOS for their budget. She explains that it appears last year there were changes that went in to their budget approved by BOS but the Agency was not informed of. The BOS removed the IWWA legal fee account which is there in case an attorney needs to be consulted. What was submitted by IWWA was a request for \$500 to be placed into this legal account and also \$500 to be set aside for the ECCD contribution. There is a discussion on each budgeted item.

X. Adjournment

**MOTION TO ADJOURN BY W. REWINSKI, SECONDED BY D. WOLFF AT 08:47 P.M.
MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Tina M. Lajoie, IWWA Clerk

Inland Wetlands & Watercourses Agency