

MINUTES

**I. MONTHLY MEETING AT 7:30 PM**

- a. Call to Order – Meeting was called to order by Jeff Gordon at 7:49p.m. Noted that there is no quorum.
- b. Roll Call – Jeff Gordon, D. Porter, Syd Blodgett, Joseph Adiletta, Delia Fey Town Planner/ZEO, Laura Cournoyer-Gagne (Recording Secretary)
- c. Absent – Travis Serrine, Duane Frederick, John Anastasi, Gail Dickinson, Dexter Young, Ken Ebbitt, Fred Rich, Dorothy Durst  
Others present: Tina Lajoie

**II. CHAIR'S REPORT**

Thanks to all the commissioners for attending meetings and subcommittee meeting and thanks to Tina, Delia and Laura. The annual legal training session scheduled for April 6<sup>th</sup>: the attorney is unable to attend anytime in April. D. Fey says the attorney is available any Thursday in May, except the date of the regular PZC meeting. Could schedule for May subcommittee meeting and have the training. The town attorney and the commissioners will be notified.

Regarding the PA490 – the BOS has scheduled a town meeting for March 23, 2017 @ 7p.m. J. Gordon states he will be there to answer any questions. If approved, then it would go into effect.

At the last meeting, D. Durst had brought up a question about the sound system: Tina Lajoie says that there have been new speakers put in the ceiling and there is equipment coming in with microphones. This should be resolved very soon.

J. Gordon would like the consensus of those present: review of the draft sign regulations is on the agenda for public hearing, however, changes to definitions in zoning regulations was not added to be discussed on the agenda for the public hearing. There is a discussion on when to hold the public hearing. D. Fey adds that the earliest to have all on the agenda would be in May.

Memo from J. Gordon addresses zoning permits and follow-up after special permits are issued. This will be brought up at the next regular meeting, April 20. A memo from D. Fey will also be discussed that offer options for streamlining permits and fees. Land use fee ordinance can be fine-tuned. J. Adiletta comments that the PZC should be careful in streamlining so not to eliminate any necessary process of review by the ZEO. J. Gordon reassures those present that the intent is to re-address the fees for businesses and streamline accordingly.

**III. ADJOURNMENT -**

**MEETING CLOSED AT 8:02P.M.**

Respectfully submitted,

Laura Cournoyer-Gagne

Recording Secretary

**DISCLAIMER:**

*These minutes have not yet been approved by the Planning & Zoning Commission. Please refer to next month's minutes for approval/amendments. Please note that the audio recording is the legal record of the meeting.*