



Woodstock
Inland Wetlands & Watercourses Agency
Meeting Minutes
Monday – January 8, 2023
held virtually via Zoom

I. The call to order by Chair Mark Parker was at 7:01 PM

II. Member Roll Call: Mark Parker, William Rewinski, Marla Butts, Stuart Peaslee. Wetlands Agent Dan Malo, Members of the public/representatives of applicants. Acting Recording Secretary Dotti Durst

III. Appointment of Alternates: N/A

IV. Action on minutes of previous meeting:

Motion W. Rewinski seconded by M. Butts to approve the Minutes of December 4, 2023 with a modification carried unanimously:

Agenda item # 5, Pending Applications...moved to ~~accept~~ approve application 09-23-08...

V. Pending Applications: none

VI. New Applications

a. 12-23-01 – 150 Rt 169 – Woodstock Academy/Field conversion to tennis courts w/in URA: there was discussion of the water quality basin, drainage flow direction and questions were asked.

Motion M. Butts seconded by W. Rewinski to table application 12-23-01 for 150 Rt 169 – Woodstock Academy/Field conversion to tennis courts within an Upland Review Area awaiting CHA Engineering details of the proposed stormwater drainage carried unanimously.

b. 12-23-02 – 200 Green Road/Hull Forest Products for Kim Merchant/Timber Harvest: Forrester Mike Bartlet (present) detailed the re-harvest after 10 years. The first section of the parcel will utilize an existing skid trail, using portable mats to cross a wetland (which has no stream). The second section is accessed by an existing accessway from Green Road .

Motion M. Butts seconded by W. Rewinski to approve application 12-23-02 – 200 Green Road/Hull Forest Products for Kim Merchant for a Timber Harvest as an Agricultural Use of Right carried, with S. Peaslee, who is performing other work for the applicant, abstaining.

c. 12-23-03 – 52 County Road/Kevin & Sonia Greene/Driveway for New Home w/in URA: Ms. Greene (present) answered questions about the location of the existing barn, proposed driveway modifications, the location of the pond and other aspects of the proposal. NDDH approval has been issued for the septic with stipulations. The credentials of the engineer for the project are confirmed. Note: Soils Scientists are not considered to be *Certified* but rather to be *Qualified*.

Motion M. Butts seconded by W. Rewinski to approve application 12-23-03 – 52 County Road/Kevin & Sonia Greene/Driveway for New Home within an Upland Review Area as a Wetland Agent approval once the NDDH design approval letter is in hand, with the additional requirement that the Wetland Agent approval includes having received plans that provide for a driveway to the proposed new home with top-dressing of no greater than one foot in depth carried unanimously.

d. 01-24-01 – 122 Joy Road/Eric Hansen for Mark LaBonte/Timber Harvest: E. Hansen answered questions about the revised site map presented today. The Forest Management plan for the 9+ acres was submitted last year and is now being implemented. A “patch clear-cut plan” will regenerate various species; certain trees are being tagged to be retained. As part of the habitat plan, no stump removal will take place. No work will be done in wetlands or watercourses but some will be in upland review areas. Mats will be utilized, which is the only aspect of the project that is a regulated activity. M. Butts noted that the form the applicant used is not the current Woodstock application form, and thus has some key aspects missing; D. Malo can determine that the correct form is submitted which authorizes Agent inspection should it be needed.

E. Hansen confirmed the two documents which are being requested and will provide them.

Motion M. Butts seconded by S. Peaslee to approve application 01-24-01 – 122 Joy Road/Eric Hansen for Mark LaBonte for a Timber Harvest, that it be authorized by Chair M. Parker without the matter returning to the IWW Agency, after receipt of the correct Woodstock Timber Harvest form and the provision by the applicant of the map that was screen-shared during this meeting, carried unanimously.

VII. Administrative Business: Wetlands Agent Dan Malo--

1). Property owners communicated with the Land Use office about a waterflow emergency; Bungay Lake Association representative Chris Baker, who was present, provided photos of waterflow across property and down accessways. Since an emergency was taking place, actions that were determined to be a reasonable solution were implemented. Further heavy rain is forecast. After the emergency is addressed, an engineer will come back to the IWWA and detail the threatened and actual damage, and the steps taken. An engineer is working to develop a long-term solution. The IWWA: the property owners/Lake Association had to take action to protect property, buildings and all structures.

2). Asked Mr. Bently for any updates regarding the on-going situation on his property: A 12-29-2023 memo was screen-shared and reviewed. The IWWA noted that an appropriate course of action is not detailed, the specifics of the issue are not addressed. The IWWA feels that an engineer may be needed.

3). D. Malo suggested that the IWWA submit the 2024 budget request in the same amount as the current year, to be submitted before the due date of January 25, with which the IWWA concurred. Discussion took place of the situation in the Land Use Department of staff needs and hours required for the ZEO, Conservation Officer and Wetlands Agent. **It was agreed to ask the First Selectman to attend the February 5, 2024 IWWA meeting to review the town's plans for this significant staffing need.** The IWWA asked D. Malo to contact the First Selectman directly about attending the meeting as well as to create an email to be copied to all IWWA members and staff.

4). Other: Application forms are under review in the limited time he has. The new DPW Director, Jay Scranton, will be talking with D. Malo about the Peake Brook work being planned. Bylaws review: Citizens' Comments will appear twice on the IWWA agenda in the future. M. Butts will draft the language and in February, the agenda will include election of officers and Bylaws review/acceptance.

* D. Malo: in the absence of a suitable candidate being found for Woodstock's Wetlands Agent, he will remain a little longer (with a one-month notice before departing). Additional advertising and announcement of the opening on college campuses to new graduates is needed.

VIII. Citizens' Comments: Chair M. Parker wished all in attendance a Happy New Year.

IX. Adjournment:

Motion M. Butts seconded by S. Peaslee that Chair M. Parker adjourn at 8:49 PM carried unanimously.

The next scheduled meeting: Monday, February 5, 2024.

To see/hear the meeting: <https://youtu.be/4XL0Zgy5E0U>

Respectfully submitted by Dotti Durst, Acting Recording Secretary *Dorothy Durst*

DISCLAIMER: These minutes have not yet been approved by the IWWA. Please refer to next month's meeting for approval/amendments