

Poet Laureate Committee
March 5, 2024 Meeting Minutes

In attendance: Kate McDonald, Holly Dearborn, Joan Polulech, Jessy White, Marie Chamberlin

1. Call to Order at 4:00 pm
2. Roll Call/Introductions: All members in attendance introduced themselves. Leslie Sweetnam recently submitted his application to join the committee and will attend the next meeting.
3. Nominations and Vote for Officers: Kate nominated Holly as the chairperson of the committee and Marie as the clerk. Everyone voted in favor of the appointments.
4. Decision on Regular Schedule of Meetings: Kate explained the procedure for providing a schedule of meetings to the town hall so that the meetings can be posted on the town website. She suggested meeting more frequently at first while choosing a Poet Laureate and then possibly decreasing the number of meetings once a poet laureate is chosen. April 10th was chosen as the next meeting date. The meeting will be held at the May Memorial Library.
5. Review of Mission: Kate outlined the mission of the committee as well as the role and responsibilities of the Poet Laureate. The committee should choose a Poet Laureate as soon as possible for this current Board of Selectmen's term. The recommendation for the next Poet Laureate should be made by October of 2025. The committee can choose to appoint multiple Poet Laureates for the same term if they see fit.
6. Discussion of Topics to Cover in Future Meetings: The committee will have to create an application for the Poet Laureate position. There were some applications (in some form) submitted prior to the formation of the committee. Once created, the application can be posted to the Poet Laureate page on the town website. The committee can discuss additional updates to the page at future meetings. Another topic to discuss in future meetings is possible advertisement of the Poet Laureate position and application.
7. Public Comment: No public comments were made.
8. Other from the Committee: In the future, the committee can submit a budget request in January if there is a need for funds for advertising, etc.
9. Correspondence and Announcements: No correspondence to discuss.
10. Meeting adjourned at 5:14 pm